

FILED: *Commo. 2*  
RETURN TO*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Records Management Division

DATE: 27 June 1955

STAT

FROM : 

SUBJECT: Nonforward of CIA Mail

1. An answer to  request for procedure to use for the return of CIA mail that cannot be delivered at the address shown.

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2. Mr. McCaffery of the Post Office Department gave me the following instructions to be printed in the lower left hand corner:

POSTMASTER, DO NOT FORWARD (Bold letters).  
If addressee has removed to a new address,  
do not forward but return to sender.

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*Oscar - Many thanks - I have given this  
date to  He may call upon  
it at a later date. *[Signature]*  
6/27/55*

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